

SENECA COUNTY WATER DISTRICT #1
July 22, 2009 Agenda
Administrative Board Meeting

** Red indicates the pages the information can be found

1. Call to Order
2. Approval of June Meeting Minutes (2-3)
3. Correspondences
 - a. Copy of Letter Fayette/Varick submitted to Senator Nozzolio (4-5)
4. Water Maintainer's Report
5. District Counsel Report
6. Financial Report
 - a. All books presented for reviewing and signing
7. Chairman's Report
8. Verification of Payables
9. Unfinished Business
10. New Business
11. Resolutions
 - a. 13-09 Budget Appropriation Transfers (6-8)
12. Next Meeting to be held on August 26, 2009 at 7:00 a.m. at the Town Hall in Willard
13. Adjournment

SENECA COUNTY WATER DISTRICT #1

Wednesday, June 24, 2009

Meeting began at 7:10 a.m.

Present: David Dresser Robert Stapleton David Terry
Angel Lawrence David Kaiser Robert Kayser
Dan Duddleston Terry Potts James Gabriel

Absent: Ed Barto

Guest(s):

Jim Bromka, Village of Waterloo
Jamie King, Village of Waterloo
Suzanne Sinclair, County Manager
Jason McCormick, County Engineer
Jeff Trout, Town of Fayette

Approve Minutes: Approved with changes noted by Robert Kayser

Motioned by: Robert Kayser

Seconded by: David Dresser

Carried Unanimously

Correspondences:

1. Letter from the Village of Waterloo
2. Letter from Seneca County Dept. of Health
3. Letter from O'Brien & Gere

Water Maintainer Report:

Robert Stapleton spoke with Jack Holley and he said that it was the intent to repair the roof at the time. Robert obtained three bids in which all agreed that the seems need to be repaired.

Bids: D.E. Miller – 3010.00

Marshall –5535.00

Abraham Lincoln – 3850.00

Motion to Approve D.E. Miller bid made by David Dresser

Seconded by: Robert Kayser

Carried Unanimously

The electric meter has been installed as well as the Kennedy Road meter. We would like to have this put in service immediately.

Ben Frier repaired case backhoe. Alarm went off because of a bad sensor. Sheriff Dept. was given a map for the depot because they had a difficult time finding the building.

District Counsel Report

Jim met with Steve Ricci regarding the Fayette contract. Jim has been working with Robert Hayssen to resolve the ownership of the water line. He provided a letter from IDA, which stated they did not take title to this area. The Seneca Army Depot owned it and all was transferred to the District. David Kaiser explained that we would need to see a legal document indicating Varick is the owner because at this point we have a document that shows it was all granted to the District. Dave spoke with Steve Absolum who informed Dave that the Army does not have a document granting to the Town of Varick. The County has already authorized the County Attorney to hire the services of an abstract company and have them search the information to determine ownership. Jim Gabriel explained that everything the County was deeded, was everything the Army had and was deeded to the IDA and then to the District, with no exceptions. Jim explained the line in question is from Kennedy Road to the pump station. Jim explained the history

of issues that have arisen over the years with reference to the lines, pumps, etc... Jim Bromka explained that the meter pit was installed on Kennedy Road because it was the most logical place to install it.

Financial Report

Books have been made available for review and signing

Verification of Payables

Motioned: David Dresser

Seconded: Terry Potts

Carried Unanimously

Unfinished Business

Jeff Trout wanted everyone to know that the Town of Fayette has not been offered a rebate check from the Town of Varick. Jeff advised the board of a delay on the Fayette/Varick water project. All applications are in and appear to be good, however an issue has arisen with an inconsistency between Small Cities grant and the application for Rural Development. One entity believes Varick and Fayette will have separate debt and another shows Fayette will carry the debt and bill Varick. Fayette has had to go back and make corrections to indicate each Town will carry its own debt. Fayette will need to obtain an extension quickly as they could lose the 600,000 if this isn't addressed and corrected quickly. Jason McCormick explained the Comptroller was fine with the agreement Rural Development suggested and in the eleventh hour Rural Development determined this was a problem and couldn't be done this way. Jason explained the Town of Fayette would need to obtain an extension from Small Cities. Jeff will leave a copy of the letter to the Senator for the Districts records.

Robert Kayser asked where the countywide billing for the fire training water uses stands. The County Manager and David Kaiser have not had a chance to discuss this and will review this. The District should be billing the County for the water.

Resolution

Accept Bids: D.E. Miller – 3010.00

Marshall –5535.00

Abraham Lincoln – 3850.00

Motion to Approve D.E. Miller bid made by David Dresser

Seconded by: Robert Kayser

Carried Unanimously

The District will bill the County for the Training Facility water use

Motioned by: Robert Kayser

Seconded by: David Dresser

Carried Unanimously

Next Meeting is to be held on July 22, 2009 at 7:00 a.m. at the Town Hall in Willard.

Adjournment @ 7:47 a.m.

Motioned: David Dresser

Seconded: David Terry

Carried Unanimously

June 22, 2009

Senator Michael F. Nozzolio
District Office
119 Fall Street
Seneca Falls, NY 13148

Re: Joint Fayette-Varick Water Project

Dear Senator Nozzolio:

The Towns of Fayette and Varick have been collaborating for several years to find a means of extending much needed public water service to the Hamlet of Fayette. As the Hamlet is bisected by the Fayette-Varick Town boundary line, a joint effort and joint project seemed appropriate. The Towns have now encountered a problem that is jeopardizing the funding for the project. We are requesting your assistance to help expedite the State Comptroller's approval of the formation of the water districts. The following provides project background information and explains the problem.

The Towns applied for a Small Cities CDBG grant in 2007 following an unsuccessful application the preceding year. In September 2007, the Towns were awarded a joint grant of \$600,000. The Town of Fayette served as the Lead Agency for the application process.

Despite the Small Cities grant, a large funding gap remained and the Towns began efforts to secure the additional financial assistance needed to construct the project. The Town of Fayette, again as the Lead Agency, approached the USDA Rural Development agency regarding financial assistance. The agency notified the Town that the project would qualify for a combination RD grant and loan. In August 2008, RD invited the Town to submit an application for funding. The following summarizes the project financing package.

\$600,000	Small Cities CDBG
\$779,000	RD Grant
<u>1,414,000</u>	RD Loan
\$2,793,000	TOTAL PROJECT COST

Please note, the intent from the beginning has been to apportion all project grant and loan funding so that the cost per household would be the same in both Towns. Both funding agencies, USDA and the Office of Community Renewal (Small Cities), found this arrangement acceptable.

The Towns deferred creating the water districts until after receiving RD's August 2008 invitation to apply for funding. This delay was necessary to avoid incurring the significant expense

associated with the creation of water districts until all the necessary funding commitments were in place. Each Town then began to form its respective water district and to seek State Comptroller approval, a rather involved and lengthy process. Fayette's application was filed with the State Comptroller on February 12, 2009 and Varick's application was filed on March 5, 2009.

The State Comptroller's review has been complicated and delayed by some unexpected legal technicalities which has required the filing of separate applications to RD (after a joint application had already been filed) and which will necessitate that each Town issue its own separate debt for the loan portion of the project. The restructuring of the financial assistance is acceptable RD. We were led to believe that all of the legal issues raised were addressed and resolved three or four weeks ago and that the State Comptroller's approvals were imminent. To date, the approvals have not been issued.

The problem we face is that the \$600,000 Small Cities grant will lapse if not expended by the end of September 2009. If these grant funds lapse, the project is dead and years of effort and thousands of dollars will have been wasted. Several steps must still be taken before the Towns can begin to construct the project and expend the grant funds. These steps, however, cannot be initiated until the State Comptroller grants the authorization for the establishment of the water districts. Further delay will scuttle this project. We are asking you to intervene on behalf of our Towns to expedite the State Comptroller's approval of the Town of Fayette Water District No. 5 and the Town of Varick Water District No. 3.

Thank you for your assistance and consideration.

Sincerely,

Edward Barto, Fayette Supervisor

Robert Hayssen, Varick Supervisor

SENECA COUNTY WATER & SEWER DISTRICTS

David Kaiser, Town of Romulus
David Terry, Sr., Village of Ovid
Robert Kayser, Town of Varick
Edward Barto, Town of Fayette
Terry Potts, Village of Lodi
David Dresser, Town of Ovid
Angel J. Lawrence, Board Clerk
James A. Gabriel, Board Attorney



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BUDGET TRANSFERS – APPROPRIATIONS RESOLUTION # 13-09

WHEREAS, it is in the best interest of bookkeeping procedure to keep all line items of the budget in balance and be it

RESOLVED, that the following sums be transferred as listed on the attached and be it

FURTHER RESOLVED, a copy of this resolution is forwarded to the bookkeeper for execution.

These Resolutions shall take effect immediately.

The question of the adoption of the foregoing Resolution was duly put to vote on roll call, which resulted as follows:

Motioned by:

Seconded by:

	<i>Yea</i>	<i>Nay</i>	<i>Absent</i>	<i>Abstain</i>
Supervisor David Kaiser	[]	[]	[]	[]
Representative Robert Kayser	[]	[]	[]	[]
Supervisor David Dresser	[]	[]	[]	[]
Mayor Terry Potts	[]	[]	[]	[]
Mayor David Terry, Sr.	[]	[]	[]	[]
Supervisor Edward Barto	[]	[]	[]	[]

Carried

The Resolutions were thereupon duly adopted.

July 22, 2009

Angel J. Lawrence, Board Clerk
Seneca County Water/Sewer Districts

Town of Romulus

fund	account	description	increase	decrease
SS4		SENECA COUNTY SEWER DISTRICT #2		
	8120.200-SS4	Sanitary Sewer Equipment		3,069.42
	8120.401-SS4	Sewer Lines Prevent. Maintenance	2,083.61	
	8130.400-SS4	Sewage Treat/Dispos-Contractual	985.81	
SS4	total	SENECA COUNTY SEWER DISTRICT #2	3,069.42	3,069.42
SS5		SENECA COUNTY SEWER DISTRICT #1		
	8120.414-SS5	Preventive Maint-Bldgs, Roof, etc.		309.36
	8130.441-SS5	Treatment-Repairs	309.36	
SS5	total	SENECA COUNTY SEWER DISTRICT #1	309.36	309.36
SW4		SENECA COUNTY WATER DISTRICT #1		
	8320.420-SW4	Buildings Repair & Maintenance	18.81	
	8320.428-SW4	Telephone & Alarm Systems	279.92	
	8340.470-SW4	Engineering & Evaluating		298.73
SW4	total	SENECA COUNTY WATER DISTRICT #1	298.73	298.73

B u d g e t A d j u s t m e n t J o u r n a l

06/26/2009 08:12

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T o w n o f R o m u l u s

account	account name	post date	date	description	type
000638 8120.401-SS4	Sewer Lines Prevent. Maintenance	06/2009	06/26/2009	Resolution #13-09	E
000639 8130.400-SS4	Sewage Treat/Dispos-Contractual	06/2009	06/26/2009	Resolution #13-09	E
000640 8120.200-SS4	Sanitary Sewer Equipment	06/2009	06/26/2009	Resolution #13-09	E
000641 8130.441-SS5	Treatment-Repairs	06/2009	06/26/2009	Resolution #13-09	E
000642 8120.414-SS5	Preventive Maint-Bldgs, Roof, etc.	06/2009	06/26/2009	Resolution #13-09	E
000643 8320.420-SW4	Buildings Repair & Maintenance	06/2009	06/26/2009	Resolution #13-09	E
000644 8320.428-SW4	Telephone & Alarm Systems	06/2009	06/26/2009	Resolution #13-09	E
000645 8340.470-SW4	Engineering & Evaluating	06/2009	06/26/2009	Resolution #13-09	E